

# Hartman Public School Advisory Council (HPSAC)

## Agenda

**Meeting Date:** October 6, 2021

**Time:** 6:30pm – 8:00pm

**Location:** Virtual

**Minutes Recorded by:** Tony Lau

Time	Agenda Item (include motion)	r	Decision/Tabled?	Notes/Follow Up /Action/Deadline
6:30-6:40	<b>Welcome and Introductions</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>Welcome new faces and returning members</li> <li><b>In attendance:</b> Linnet Richmond (Principal), Freda Liu (Vice Principal), Anna Zailer (Chair), Veenu Goel (Treasurer), Amy Leonard (Hartman staff representative), Tony Lau (Secretary), Shereen McKenzie, Naj Sadozai-Olomi, Vinay A. Goel, Shelley Leblanc, Jason Roberts, Pat Kurtes, Annu A, Andrew Liu, Patricia Kurtes, and Faye Shen</li> </ul>			
6:40-7:00	<b>School Council Objectives and Overview</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>School Council Handbook/Code of Ethics/Roles</li> <li>School Council Constitution</li> <li>Election Protocols and Procedures</li> </ul>			
7:00 – 7:20	<b>School Council Elections</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>Positions for Council: Anna Zailer (Chair) /Tony Lau (Secretary) / Veenu Goel (Treasurer)</li> <li>7 voting members and 3 elected positions (Chair, Secretary and Treasurer)</li> <li>Numbers for Quorum: 6</li> </ul>		<b>Chair:</b> Anna Zailer  <b>Secretary:</b> Tony Lau  <b>Treasurer:</b> Veenu Goel	
7:20 – 7:35	<b>School Council dates for 2021-22</b> <ul style="list-style-type: none"> <li>Establish meeting dates (minimum of 4) and times</li> <li>Sub-committees will be formed only if needed</li> <li>Following the COVID protocols, Linnet is hoping to get the Picnic bench construction started (measurement and concrete base) by the end of October</li> <li>Faye would like to see more of the culture engagement, diversity and inclusion events, and donations</li> <li>Faye asked about any events that would be focusing on Halloween</li> </ul>		1. Oct 6, 2021 2. Nov 10, 2021 3. May 11, 2022 4. June 8, 2022  Meeting time: 6:30pm	

	<p>that we could use as a spirit booster to get families involved – Will not focus on Hallowe'en as not all families celebrate – other spirit and community involvement opportunities will occur through the year</p> <ul style="list-style-type: none"> <li>• Veenu recommended and offer to help create a multi-cultural event, family, and community engagement. This type of event will help students and their family to have a better understanding of each culture and their celebration.</li> <li>• Annu suggested reach out to local community partners and they provide guideline for diversity and inclusion.</li> <li>• Linnet has reached out to the Board's Inclusive School and Community Services department to support and partner with Hartman public school community. Invitation will be sent to the organization to attend the parent's council meeting on November</li> <li>• If Voting is needed on any items between council meeting dates, it can be conduct with email.</li> </ul>			
7:35 – 7:45	<p><b>Treasury Report</b> (Linnet Richmond, Principal)</p> <ul style="list-style-type: none"> <li>• Linnet report to the council about the fund raising and current balance: Two years ago, trees were planted on the east field. Next phase enhancement plan – picnic bench and table (North west corner) will be installed once COVID restriction lifted</li> <li>• \$13722.81 is the remaining balance from June of 2021</li> </ul>			
7:45 – 8:00	<p><b>Administrator's Report</b> (Linnet Richmond, Principal)</p> <ul style="list-style-type: none"> <li>• Staffing update – 24 Homerooms with 3 classes in the port-a-pak (two grade 5 and 4/5 class) plus our two Community Classes</li> <li>• Grade 5 are collaborating with other countries as a global classroom reading the same novel. The title of JUMBIES was selected as the Novel. Students are sharing their thoughts and activities to other countries</li> <li>• 53 remote learners spread over grades from Kindergarten to grade 7</li> <li>• Few classes are combined with different grades, no remote learner will be assigned to any split class if</li> </ul>			<p><a href="#">Director's Action Plan</a></p> <ul style="list-style-type: none"> <li>*Foster Mental Health</li> <li>Being</li> <li>*Champion Equity</li> <li>* Build Collaborative</li> <li>* Empower Ethical</li> </ul>

	<p>possible.</p> <ul style="list-style-type: none"> <li>• Multi-year Strategic plan will be key focus (Foster well-being and mental health, champion equity and inclusivity, instruction, and assessment, build collaborative relationships, empower ethical leadership)</li> <li>• Linnet hopes to share the school improvement plan at the next council meeting after meeting with the Leadership Team of staff</li> <li>• Principal profile will be shared within the council for review before the next council meeting</li> </ul>			
<b>8:00</b>	<b>Meeting Adjournment</b>			

**Items for next meeting:**

- SIP
- Principal Profile